

Parents,

Welcome. My ultimate goal is to provide a safe, happy, enriching learning environment for your child. I want each child to learn to dance in a fun and creative way. Please know that just because you are not in the classroom with us does not mean you are not a vital part of the learning process. Please ask me any questions that you may have. Open lines of communication between teacher and parent are very important way to ensure your child's success here at Main Street Dance Academy.

- Miss Lindsay

Attendance & Tuition

Regular attendance is very important for your child's success. If you cannot attend on your child's designated day, please call or email and report their absence before class time. If you are interested, I can suggest a make-up time. As shows approach, make-up times are harder to find as each class is working on a slightly different routine.

If your child has missed two consecutive weeks without a phone call and tuition is not current, your child's position will be filled and you will be on a waiting list. If your child has attended at least one class for the month, the tuition for that month is due and non-refundable.

Tuition is not refundable. Tuition is to be paid the first or each month it is due. I will be assessing a \$5.00 late fee to any tuition not paid by the 15th of the month in which it is due. Any balance that is not paid within 30 days will be subject to a 5% delinquency fee for each month it is not paid.

I accept cash and checks. For any check that is returned, there will be a \$25.00 fee. The amount of the check and the fee must be paid before that student can attend class. I reserve the right to refuse any check that I am concerned may cause a problem.

Classes are rarely cancelled. If they are cancelled due to weather, it will be on our website <http://MainStreetDanceAcademy.com> and on WZOE 1490am & <http://www.wzoeradio.com> AT LEAST 2 hours prior to the start of class.

Dress Code

Each student must have a leotard and tights from the studio to begin class. I offer skirts,

sweaters as optional equipment. Please do not ask me to overlook a skirt from Wal-Mart or some other sweater from Penney's. Please abide by the dress code; it is here for a reason. I will ask students to remove attire that is not purchased here. In the interest of decency, I will not ask the student to be in any form of undress. If the problem continues, a new uniform will be sent home accompanied by a bill.

I do sell all types of shoes required by my students. Please be sure that each student has the correct color and type of shoes by October 1st.

What does *my* student wear? Students involved with Pre-dance and Beginner programs must have pink leotards and pink accessories. Older students involved with Intermediate, Accelerated and Advanced programs must have black leotards and black accessories. All students must wear white tights. All items of the dress code must be purchased at the studio.

All items of each student's uniform should be clearly labeled. I WILL NOT be responsible for lost shoes or clothes that were not properly labeled.

Class Placement

Class placement is based on age, ability level, attendance and many other factors. I will not advance or detain a child to keep them in a certain social circle. I want what is best for your child. Holding a child back is boring for the student. Advancing a child too early is just as detrimental as it often results in frustration and confusion. I want each of your children to succeed.

It is my job to try to advance your student. I cannot do it alone. I have to have good attendance and cooperation to make sure I can do my job. The levels at the studio do not work like school. There is no failure here. Each level is designed to accommodate students for two years or more. Some classes could take three years and the upper levels could be many more than that. Everyone learns at a different rate. As I get to know your student, I try to place them in the best place for them. Please trust my decision and help me help your child.

Dropping off and Picking up

Please bring your children in their street shoes. Dance shoes are expensive and there is no faster way to ruin them than wearing them outside. There is a place to change when necessary. I will always try to start class on time, so please try to be here a little early. When you are late the student is often confused and out of sorts. Please feel free to

accompany your child into the dressing room. I will be sure that they are supervised after that point. If you choose to leave, that is fine. If you choose to stay, please wait in the lobby provided. The dressing room area is for dropping off / picking up and shoe changing time.

When picking up your child, please come in. I will not allow small children to leave the dressing room after class without a parent. I will not allow any child to leave the building without seeing a parent. Your child's safety is very important.

Shows

Each year we do two shows. The Holiday Show is for students that are beginning their second year or beyond. New students are invited to watch, but not to perform. Participation fee for the Holiday Show is a costume rental fee. The Spring Show is for all students that are here as of December 1st. The Spring Recital is a three-night event. One night is dress rehearsal night. The following nights are the two performances. The younger students only perform in one show. The show that your student is in is based on which class they attend. Every student participating in the show is required to attend dress rehearsal.

Dress rehearsal is very important. Your child will have more confidence on show night and give a much better performance after they have been through it once at dress rehearsal.

Studio Information

All studio information and updates will be passed along via email and website. Our website is <http://MainStreetDanceAcademy.com>. It keeps info about what is going on, dates of events, cancellations, FAQ's and a photo gallery. I do maintain an announcement board inside the lobby for those who do not have email. If you are concerned you have missed something, please stop by the board. If you ever have a question, please email me or ask anytime. I am always glad to help.

The following page is a hold harmless agreement. It is essentially an insurance waiver. My lawyer says I should have it and I trust him to keep me safe.

Please know that I am doing everything in my power to keep your child safe all the time. That being said, dance is a sport that does come with its share of associated injuries. I have seen or experienced pulled muscles, broken toes, bruised and sore feet and legs and many other injuries. This is the same thing you are asked to sign before your child plays soccer or summer softball.

I will not accept tuition from any parent before their signature is on file. You must sign and return the registration form at the back of the handbook before your child is allowed to participate in class.

**RELEASE OF LIABILITY OF LINDSAY PHILHOWER D/B/A
MAIN STREET DANCE ACADEMY**

Release executed on _____, 2017

by _____

Individually/parent/guardian of Bureau County, Illinois, referred to as "Releasor".

In consideration of Releasor being permitted to participate in activities offer by Lindsay Philhower d/b/a Main Street Dance Academy, Releasor and his/her personal representative, heirs, and next of kin, hereby releases, waives, discharges and covenant not to sue Lindsay Philhower d/b/a Main Street Dance Academy, referred to as "Releasee", for all liability to the Releasor his/her personal representative, assigns, heirs and next of kin for all loss or damage, and any claim or damage therefore, on account of injury to person or resulting in death of Releasor, whether caused by the negligence of Releasee or otherwise while the Releasor is participating in the activities offered by Lindsay Philhower d/b/a Main Street Dance Academy.

Releasor agrees to indemnify the Releasee from any loss, liability, damage or cost Releasee may incur due to the presence of Releasor in or on the Main Street Dance Academy premises whether caused by the negligence of the Releasee or otherwise. Releasor assumes full responsibility for the risk of bodily injury or death due to negligence of Releasor or otherwise while in or on the premises of the Main Street Dance Academy and/or while competing or performing, working or for any purpose participating in the Main Street Dance Academy.

Releasor agrees that this release, waiver and indemnity agreement is intended to be as broad and inclusive as permitted by the laws of Illinois and that if any portion of the agreement is held invalid, it is agreed that the balance will, notwithstanding, continue in full legal force and effect. Releasor, being of lawful age or represented by his/her parent or guardian, in consideration of being permitted to participate in the activities offered by Lindsay Philhower d/b/a Main Street Dance Academy, does not for himself/herself, his/her heirs, executors, administrators, and assigns, hereby release and forever discharge Lindsay Philhower d/b/a Main Street Dance Academy, her heirs administrators and executors of and from any and every claim, demand, action or right of action, of bodily injury or personal injuries known or unknown, or death resulting or to the result from any accident which may occur as a result of participation in activities offered by Lindsay Philhower d/b/a Main Street Dance Academy, whether by negligence or not.

Releasor further states that he/she or his/her parent or guardian has carefully read the above release and knows the contents of the release and signs this release as his/her own free act, either individually or as parent or guardian of the Releasor. This release contains the entire agreement between the parties to this agreement and the terms of this release and contractual and not a mere recital.

**Main Street Dance Academy
2017 Student Registration Form**

Student's Name

Date of Birth

Student's Address

Home Phone

Emergency Contact

Please list any pertinent medical information on the back of this form

Phone

Relationship: _____

Parent/Guardian name: _____

Parents' frequently checked email address: _____

My child will attend class on:

_____ at _____
Day Time

I choose tuition payments due (please circle one):

Monthly 3 months ½ year full year

Parent/guardian signature _____

By signing this registration form, you acknowledge you are aware and in agreement with the rules and deadlines listed in the handbook. Your signature also confirms your knowledge, understanding and consent to the hold harmless agreement on page five of the handbook.